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Document No. 025

NO CHANGE in Class. ☐

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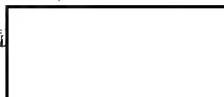
Class. CHANGED TO: TS S C

2 July 1958

FOIA b7D, 4 Apr 77

Auth: DEA/ISA/IT/...

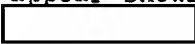
Date: 13 MAR 1978





MEMORANDUM FOR: Director of Training

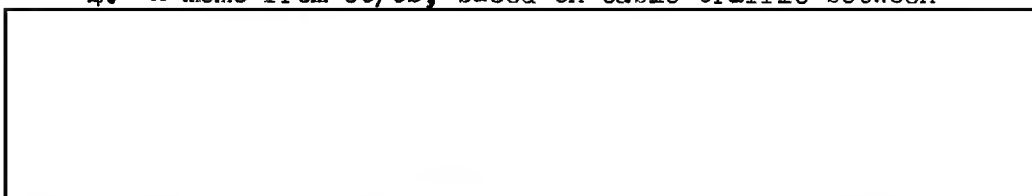
SUBJECT : Weekly Report #26  
Assessment and Evaluation Staff  
25 June - 1 July 1958

1. Chief, A&E conferred with Chief, LAS concerning psychological services which might be provided to LAS. The discussion was very preliminary and will be pursued further.

2. Arrangements were completed with CF/OS for implementing a new policy concerning Training Evaluation Reports. The seven point scale ranging from poor to superior will be used. However, at least this time there will be no figures showing class distribution in the boxes. Instead an "X" will appear showing the rating or grade the individual received.  did not want to show the distributions for the single class. It was not possible to get the information for several consecutive classes in time. The situation is further complicated by the fact that there will be two kinds of OC's running, one for the JOT's and one for other personnel. It was, therefore, decided not to include the distributions. The problem of what information should appear in the boxes will be pursued further.

3. The Office of Logistics is showing some interest in utilizing the assessment services of the A&E Staff. Chief, A&E discussed with  some of the problems involved, particularly if the program should begin with senior personnel.  is going to arrange an appointment between Chief, A&E and Chief, Logistics to discuss further the ways to start utilizing these services.

4. A memo from CO/OS, based on cable traffic between



material) to enter into this kind of activity, other commitments permitting. A necessary condition is the provision

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of various administrative support activities [ ] and particularly the availability of a trainable test administrator (especially if more than a one-shot program is anticipated).

25X1

5. CO/OS [ ] discussed matters of common concern and particularly the personnel aspects of staff support [ ] in preparation for [ ] trip.

25X1

6. C/TEB and [ ] discussed ground rules, mutual requirements and priorities for Branch support of the Intelligence School portion of the JOT Training Program. The Orientation and Intelligence Techniques portions will be treated first and perhaps will be out of the way by the time The U.S. in the World Today is ready for evaluation considerations. [ ] have each requested two or three weeks for within-school staffing before getting into evaluation problems.

25X1

7. [ ] checked with A&E [ ] while preparing his instructions for DD/S training officers on the use of the IOC Waiver Test. The use of a score equivalent to "satisfactory" achievement in the course is supported by these facts: over the past six months, 75 per cent of waiver candidates have achieved "satisfactory" scores on the IO portion, and 50 per cent have achieved "satisfactory" on the Communist portion. This represents considerable improvement over earlier periods and suggests that waiver candidates are being screened more carefully or at least are coming from a better informed group of employees.

25X1

8. [ ] was quite enthusiastic about OTR's proposed new handling of "assessment type" information within evaluation reports. Characteristically, he has raised a number of cogent questions from the consumer's end (not necessarily problems) which will be of value as we work out details for distribution and control.

9. [ ] on Thursday for the purpose of getting briefed by [ ] and several instructors in preparation for reviewing training films while at the University of Minnesota next week.

25X1

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10. C/AB had his last conference for the summer with the Director of Personnel concerning JOT graduates. He anticipated that when the program resumed in the fall, it will be extended to non-JOT's.



Chief, Assessment and Evaluation Staff

25X1

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